2022 Annual ROECSG Spring Symposium - Abstract Submission Guidelines

Abstracts must be submitted by 11pm Eastern on March 14, 2022. Notification of acceptance for presentation (oral or asynchronous oral) will be sent out by April 18, 2022. There will be a limited number of live oral presentations. Submissions meeting minimum review requirements but not selected for live oral presentation will be accommodated as asynchronous oral presentations (pre-recorded slide presentations) or poster presentations pending a decision regarding live vs. virtual format for the symposium. Please read the following abstract submission guidelines closely.

You must complete your abstract submission in one session. Submissions cannot be saved and returned to at a later time. Please prepare your submission offline based on the guidelines below before submitting.

Abstract submissions are limited to 400 words not including title, authors, institutional affiliations and references. Abstracts >400 words will not be reviewed.

Your submission must include the following:

Title: Provide an informative session title

Authors: Authors and institutions (format = First MI Last name Degree(s) Institution; list each author/institution on a separate line)

Category:
1) Completed Work – projects with results that will be ready for presentation at the symposium
2) Work in Progress – incomplete projects that are in the conceptual phase, design phase, or data collection phase but will not have results ready for presentation at the symposium

Abstract (use following section headings): (Completed Work/Work in Progress)

- **Background:** What problems or issues have you identified and addressed/What problems or issues have you identified and are working to address?
- **Methods:** What did you do/What do you plan to do?
- **Results:** What did you find/What do you expect to find (i.e. your hypothesis)?
- **Discussion:** What did you discover as a result of your efforts? / What do you expect to discover? What implications do these/will these lessons hold for now or the future?

**Tables/Figures cannot be submitted.**

List of 3 key words: Provide 3 key words that articulate the focus of your submission

Abstracts will be reviewed and rated by multiple reviewers on the following criteria. Top abstracts will be accepted for oral presentation unless the submitting author specifies a preference poster presentation.

ROECSG Abstract Review Criteria
1) **Topic of Importance:** Topic is relevant and timely for a national/international audience
2) **Approach:** The authors effectively explain an approach that solves the problem identified
3) **Interpretation:** Results or outcomes are presented in a clear manner; for research highlights, discussion is grounded in the literature
4) **Significance:** The authors provide evidence that the findings have implications for now or the future

Please contact symposium@roecsg.org with any questions about the abstract submission guidelines.

To present at the symposium you must both register and submit your abstract. Submitting an abstract does not automatically register you for the symposium.

CLICK HERE to submit an abstract
(you must register in addition to submitting an abstract)

CLICK HERE to register